

## Check Status Definitions

### Green: Positive or Completed

Steven Menzies (1340663) 	17/07/2018	National Criminal History Check:(No Match Found)	Sam Botros	
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The applicant could not be found in the Australian Criminal Intelligence Commission database and hence does not have any disclosable court outcomes.








### Blue: Manual Processing

Kelsey McDonald (1357900)	19/07/2018	National Criminal History Check:(Manual Processing)	Kelsey Mercury	
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A potential match was found in the police records. Therefore a manual investigation is required to confirm the match relates to the individual being processed, the general timeframe of which is 2 – 10 working days, but this can take longer.

The Australian Criminal Intelligence Commission advises 5% of all manually processed checks will take longer than 10 business days to return. The *fit2work* operations team can only follow up with ACIC if a check takes longer than 15 business days.

### Red: In Progress

TONINO ADMIN (1340567) 	04/06/2018	National Criminal History Check:(More Information Required)	Tonino Kundjung	  
daniel demotest (1338501) 	07/11/2016	National Criminal History Check:(More Information Provided)	support mercury	 

Red denotes checks that are in progress. Either they are being processed by our operations team or third-party suppliers, or more information is required/has been provided by the candidates to submit the check for processing.

### Maroon: Match Found

Kelsey McDonald (1357900)	19/07/2018	National Criminal History Check:(Match Found)	Kelsey Mercury	
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Depending on the check this could be a positive or negative outcome. For example, a match result for a police check indicates the applicant was found in the Australian Criminal Intelligence Commission database and has disclosable court outcomes. A match outcome for a Bankruptcy & National Personal Insolvency Check would also mean a filing has been found on the NPII (National Personal Insolvency Index) for that applicant.

However if a match is found for a directorship check, this means ASIC holds directorship information for the individual.

**Purple: Incomplete, not submitted, employee to complete**

zahara jolly (1353988) ✉	25/01/2018	National Criminal History Check:(Employee to Complete)	zzzzahara.jolly@email.com.au	Default AO Officer	 
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This colour code denotes checks for which are pending candidate's data entry to be completed and submitted.

The table below outlines examples of check statuses and their definitions:

Status	Definition
<b>Processing Now</b>	The applicant's check is currently processing.
<b>More Information Required</b>	More information is required from the applicant before this check can be processed
<b>More Information Provided</b>	More information has been provided by the applicant therefore the check can be reviewed again before sent for processing
<b>Match Found</b>	A positive match has been found after a manual investigation and the applicant has <b>Disclosable Court Outcomes</b> on their record in terms of police checks. For Directorship and other ASIC or AFS checks, this means a match has been found in the relevant databases.
<b>No Match Found</b>	A clear result has been returned and the applicant has <b>No Disclosable Court Outcomes</b> against the ACIC Database. For Directorship and other ASIC or AFS checks, this means no match has been found in the relevant databases.
<b>Referred for Manual Processing</b>	A potential match was found in the police records. Usually checks are referred for manual processing because the applicant's name or date of birth may be the same or similar to the personal details of someone who has a police history in the ACIC national database. A manual investigation is required to confirm the match relates to the individual being processed, the general timeframe of which is 2 – 10 working days, but this can take longer. The Authorised officer will be notified by email once the result has been finalised and is viewable on the <i>fit2work</i> system.
<b>Error Processing</b>	There was an error processing the check. Please contact <i>fit2work</i> for further assistance.